



Switching your checking account to WEA Credit Union is easy as 1, 2, 3!

Thank you for being a WEA Credit Union member! Now that you have opened your share account you are eligible for other services, such as a checking account.

We offer two types of checking accounts; Basic or Premiere. The Basic checking account does not require a minimum balance, and does not have any monthly fees. The Premiere checking account earns dividends and requires a minimum balance of \$100. If the balance falls below \$100 there is a monthly service fee.

We have developed a packet designed to help you convert your checking account to WEA Credit Union. Follow these easy steps and you will be well on your way to convenient checking.

1. Getting Started

- Request an account card for a checking account and a debit card application. 1-800-457-1142
- Order checks (optional)
- Enroll in free online banking and E-Statements (optional)
- Change your direct deposit to your new checking account

2. Let us help you make a smooth transition

- List your automatic deposits using the guide on the next page.
- List your automatic withdrawals using the guide on the next page.
- Inform your direct depositors of the change and your new account number.
- Inform the institution(s) that initiate any automatic withdrawals/debits of the change and provide your new account number.

3. Close your old account

- Do not continue to use your old account.
- Leave enough funds in the old account to cover any outstanding checks.
- When you're certain that all outstanding checks have been cleared and all automatic withdrawals have been changed, close your old account.



Direct Deposit Request

Bring this information to the attention of the person or company that initiates your direct deposit. A voided check may also be required along with this information.

Initiators Name

New financial institution: WEA Credit Union
33 Nob Hill Rd.
Madison, WI 53713
(608) 274-9828

Routing #: 275979144

Account # _____
Amount \$ _____

I hereby authorize the above initiator to change my direct deposit effective _____.
This authorization will remain effective until I provide written notice of change or cancellation.

Signature

Date